Mac-How to configure your UWinnipeg Email in Outlook existing installation

ChoosePreferencesfrom the Outlook menu





**Clickon Accounts** 



Important - Dependingon your version of Office, you may see of the following

Clickon "Exchange oOffice 365"

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Note: this dialog may appear several times during this process.

Click the checkbox next to Always use my response for this server Clickon Allow

