

Science Laboratory Safety Subcommittee (SLSS) Terms of Reference

Accepted: May 22, 2014 meeting of the SLSS
Amended: February 25, 2020 meeting of the SLSS

Role

The University of Winnipeg Science Laboratory Safety Sub-Committee is a committee of the University Workplace Safety and Health Committee. The Science Laboratory Safety Sub-Committee shall, in conjunction with the Workplace Safety and Health Committee, provide assistance to laboratory personnel in the identification, documentation, examination, evaluation,; x Safety and Health Committee;

- x Perform reviews of relevant inspection findings where necessary; the review will be limited to discussions relevant to prevalence of non-compliance or patterns of non-compliance, follow-up to corrective action and recommendations for resolution.
- x Reviews reports related to laboratory activities, incidents, and interventions in laboratory areas and recommends corrective actions when indicated;
- x The Chair reports its activities to the University Workplace Safety and Health Committee, the Vice-President, Research and Innovation and the Dean of Science

- records, incident reports, training and other relevant activities of the Committee.
- x Participates in workgroups as required to discuss specific issues/concerns/guidelines/processes.
 - x Makes recommendations to the Workplace Safety and Health Committee as appropriate.

Membership

1. Voting members

The following members and their alternates are considered department representatives. In the absence of nomination from employee group, members are appointed by the Vice-President, Research and Innovation and the Dean, in consultation with department Chairs.

a) One (1) AESES support staff member who is actively working in laboratories, and one (1) faculty member who is principal investigator in a research lab from each of the following departments:

- Department of Chemistry
- Department of Biology
- Department of Physics

b) One (1) AESES support staff/faculty member who is actively working in laboratories from each of the following faculty/departments/centres:

- Faculty of Education
- Department of Anthropology
- Department of Environmental Studies and Sciences
- Department of Geography
- Department of Kinesiology and Applied Health
- Department of Psychology
- Centre for Forest Interdisciplinary Research (CFIR)
- Centre for Terrestrial and Planetary Exploration (CTAPE)

c) One (1) graduate student who is actively working in laboratories and/or an alternate from the Department of Biology

d) One (1) support staff/faculty member from the Collegiate, appointed by the Dean of the Collegiate

e) One (1) support staff member from Physical Plant, appointed by the Director of Physical Plant

subcommittee meetings are forwarded to their Department Chair(s) to obtain consultation or feedback from the Department. The Department Chairs will then ensure that information is provided to their department for consultation purposes. Chairs, upon obtaining consultation from their members, will then prepare the department's feedback to the subcommittee.

The Chair of the Science Laboratory Subcommittee will send the final draft to the Department Chairs, Deans, and the Workplace Safety and Health Committee for final review and approval prior to departmental implementation.

The Science Laboratory Safety Sub-Committee Chair shall be responsible for ensuring that issues are communicated to the Workplace